Employer Newsletter September 2026



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LGPC Bulletin 283

The LGPC have published Bulletin 283 on the bulletins page of www.lgpsregs.org

Items of particular interest to employers may be:

- MoneyHelper Pensions Dashboard (MHPD) passes beta assessment

Capitalised Cost estimates for employers

Unfortunately, the Dorset County Pension Fund is currently unable to provide estimates for the cost of employer consent retirements, including redundancy and flexible retirement cases. This is because the system is not currently generating these costs accurately. Until this issue has been resolved, we are unable to provide employer cost estimates.

Please note that this issue only affects the calculation of employer costs and does not impact the pension benefit calculations included within the estimate.

Annual Benefit Illustrations 2026

The Annual Benefit Illustrations were posted on 28 August 2026. Please would you signpost your staff to the presentations on Understanding Your Annual Benefit Illustration, which are advertised in the Annual Benefit Illustration Newsletter.

Members may use the Eventbrite links below to register to attend one of the two sessions being offered on Microsoft Teams online.

• Friday 11 September at 12:30 - Booking link:
https://DCPFannualbenefitillustration110926.eventbrite.co.uk

• Weds 16 September at 17:00 - Booking link:
https://DCPFannualbenefitillustration160926.eventbrite.co.uk

Any queries received from members regarding pay, will be forwarded to you for investigation and a response. Additionally, any Annual Benefit Illustrations returned to the pension fund due to an incorrect address, will be forward to you for distribution.

Employer Support: Stephanie Clifton, Vince Elliott and Joseph Hollick
Dorset County Pension Fund, County Hall, Dorchester DT1 1XJ
Email: lgpsemployers@dorsetcouncil.gov.uk Website: www.dcpfemployers.org

Provision of pensions information—timescales reminder

Employers must provide pension information to the pension fund within **one month of the effective date of any change**. This applies to:

- New joiners
- Leavers
- Changes in contractual hours
- Moves into or out of the 50/50 scheme
- Any other pension-related changes requiring notification

Notifications can be submitted either through the appropriate forms on the Employer Portal or by uploading a monthly pension data return spreadsheet via the portal. For all notifications other than leavers, either method may be used. For scheme leavers, employers must include the member on the monthly pension data return (if used) and complete a leaver form on the Employer Portal. This ensures that all required information is collected and processed correctly.

If you use a monthly pension data return spreadsheet to notify the fund of members' pension information, this **must be submitted every month**. Failure to submit returns on time means statutory deadlines have been missed.

Impact of Late Pension Information

Late submission of pension information can have a significant impact on scheme members. For example:

- Late starter information may reduce the period available for transfer-in requests.
- Late leaver information may delay the issue of pension benefit details.
- Late notification of 50/50 elections or changes in hours may result in incorrect information being displayed on the **My Pension** member portal and inaccurate benefit estimates.

Financial Penalties

In accordance with the **DCPF Pension Administration Strategy**, the late submission of pension information may result in a financial penalty being charged to the employer.

In addition, where a leaver form is submitted more than one month after the leaving date and this results in a late payment interest charge, any interest payable to the scheme member will be recharged to the employer.

Important dates for your diary

Please see dates below for employer training.

If you would like to register to attend any of the above training events, please email lgpsemployers@dorsetcouncil.gov.uk.

Employer Portal Training
Thursday 17 September 13:00 – 14:30

Pensionable Pay Training
Thursday 1 October 12:30 – 15:00

General LGPS Employer Training
Wednesday 4 November 09:30 – 13:00

Pensions Liaison Officer Group (PLOG) Meeting for 2026

Links to the PLOG meetings have been sent to all recipients of the monthly newsletter. If you require the link to be sent to additional or new members of staff, please email lgpsemployers@dorsetcouncil.gov.uk.

Thursday 15 October 10:30—12:00