



Employer Newsletter June 2026

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LGPC bulletin 279

The LGPC have published [Bulletin 279](#) on the bulletins page of www.lgpsregs.org.

Items of particular interest to employers may be:

- Guide for elected members in England and update to member website
- APP course updated
- Publication of the 2025 Scheme Annual Report

Pension Liaison Officer Group meeting agenda

The [agenda](#) for the next Pension Liaison Officer Group (PLOG) can be found on our website at <https://dcpfemployers.org/plog/> along with minutes from previous meetings.

The PLOG meeting will last 1—1.5 hours maximum and contains important information for all employers, we would urge all to attend if possible.

The meeting will take place at 10:30am on Microsoft Teams, and all employers have been sent a joining link. If you do not have this link and would like to attend, please email lgpsemployers@dorsetcouncil.gov.uk and you will be sent the joining information.

Address Notifications from employers

It has come to our attention that some address change notifications, as well as addresses submitted through new starter processes, are being provided in an incorrect format.

Please note that these addresses will be uploaded directly to the pension system exactly as received. When Annual Benefit Illustrations are generated, the same address details will be used for printing and mailing.

Incorrectly formatted addresses can result in issues for the mailing provider and may also give an unprofessional appearance on correspondence envelopes.

To avoid these problems, please ensure that all address information is submitted in the correct format going forward.

| | O | P | Q | R | S | T | |
|---|--------------|--------------|--------------|--------------|--------------|----------|-----|
| K | ADDRESSLINE1 | ADDRESSLINE2 | ADDRESSLINE3 | ADDRESSLINE4 | ADDRESSLINE5 | POSTCODE | JOB |
| | Flat 15 | 2 New Street | New Town | Dorset | | DT1 1XJ | |

Authorised Unpaid Leave

Following recent changes to LGPS regulations relating to unpaid leave, employers are now only required to notify the pension fund of authorised unpaid leave that exceeds 14 days.

Authorised unpaid leave of 15 days or more should be reported either through the monthly pensions data return or by submitting a 'Service Break Notification' via the employer portal.

For authorised unpaid leave of 14 days or less, contributions must be automatically deducted. As a result, these periods will not affect pension growth and will not be treated as a break in service.

Please note that maternity, paternity, and adoption leave are covered under Assumed Pensionable Pay (APP) for up to 52 weeks. Therefore, these do not need to be reported to the fund as a service break.

Marital status for joiners

We have identified an issue whereby, when a new member of staff is added via the monthly data return or the 'Joiner Notification' process on the employer portal, any existing marital status held on the pension system may be overwritten if the member already has a previous pension record.

This means that members who have previously contacted the fund to update their marital status and provided supporting documentation may have their status unintentionally changed following the submission of new employment details.

This issue appears to occur most frequently where 'unknown' is recorded as the marital status by the employer. It became particularly noticeable during the recent Deferred Benefit Illustrations data run. We therefore ask that all employers take care to input the correct marital status when submitting joiner information.

ACTION— Please ask your members of the LGPS to check their marital status on My Pension, the online pensions portal <https://mypension.dorsetcouncil.gov.uk/> as this will affect their Annual Benefit Illustration (ABI). If their marital status is 'unknown' or 'single' a partner's pension is not shown. To resolve this before the ABI are sent, the marital status will need to be updated by the end of June.

Important dates for your diaries 2026

Please see dates below for employer training up to September 2026.

If you would like to register to attend any of the above training events, please email lgpsemployers@dorsetcouncil.gov.uk

General LGPS Training

Friday 3 July 09:30—13:00

Pensionable Pay Training

Wednesday 10 June 10 - 12:30

Employer Portal Training

Thursday 17 September 13:00—14:30

Pensions Liaison Officer Group (PLOG) Meeting for 2026

Links to the PLOG meetings have been sent to all recipients of the monthly newsletter. If you require the link to be sent to additional or new members of staff please email lgpsemployers@dorsetcouncil.gov.uk .

- Wednesday 17 June 10:30—12:00
- Thursday 15 October 10:30—12:00

Stephanie Clifton, Vince Elliott and Joseph Hollick

Employer Support:

Dorset County Pension Fund, County Hall, Dorchester Dorset. DT1 1XJ

Telephone: 01305 221547 / 221546

Email: lgpsemployers@dorsetcouncil.gov.uk Website: www.dcpfemployers.org